

# The Collaboration's Traveling Workshops

## CALL FOR PROPOSALS

Proposal Deadline: February 15, 2010

The Collaboration invites proposals for new workshops and keynote addresses to be offered in the 2010–11 academic year. We encourage applicants to submit workshop proposals on topics that lend themselves to a half- or full-day (3 to 6 hour) interactive workshop format, and 45- to 90-minute keynote format for larger groups. Proposals may be submitted by faculty, staff, or administrators from any campus or higher education organization. Facilitators receive honoraria and travel/lodging reimbursement.

Through its unique Traveling Workshops Program, The Collaboration for the Advancement of College Teaching & Learning brings distinctive and diverse educational training to higher education campuses. The Traveling Workshop Program provides half- and full-day workshops and keynote addresses, as well as customized programming designed to meet client needs.

### Procedure

Submit the following information to The Collaboration via email at [collab@collab.org](mailto:collab@collab.org) by February 15, 2010. Indicate “Workshop Proposal” or “Keynote Proposal” in the subject line.

### Contact Information

How can we reach you? Provide your name, address, phone number(s), fax, email, organizational affiliation, and your professional title.

### Narrative Proposal Guidelines

#### *Workshops and Keynotes*

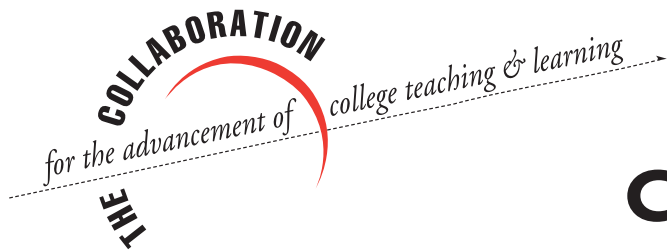
1. List the title of your workshop or keynote (10 words or less).
2. Identify the format: is it a half-day workshop (3–4 hours), full-day workshop (6 hours), or keynote address (45–90 minutes)?
3. Explain why this workshop or keynote is of interest to college faculty and administrators at this time. Include rationale, reference current research on this topic, and explain how your proposal is distinctive.
4. Describe the intended audience for this workshop. Indicate minimum and maximum number of participants for which this workshop or keynote would be effective.
5. Provide an abstract of 125–150 words suitable for marketing the workshop or keynote.

#### *Workshops only—Additional proposal information required for workshop proposals only*

6. List the learning objectives. Indicate in bullet-point form the new knowledge or skills participants will gain.
7. The Collaboration's workshops are expected to be interactive and engaging, modeling best active learning practices. Please identify what strategies and activities you will use in the session to achieve the goals.
8. Include an agenda for the half-day and/or full-day workshop.

#### *Keynotes only—Additional proposal information for keynote proposals only*

9. The Collaboration focuses on effective teaching and learning. Please identify ways you will engage the audience in the topic.
10. Please list any books or other significant publications you have authored.
11. If you have presented this keynote previously, indicate the names of a sample of organizations and contexts where you presented this keynote or a similar keynote. You are welcome to provide references or submit video clips if available.



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### Biographical Information

Provide a short (75 to 125) word description of your qualifications as a facilitator and include a current curriculum vitae. Include your current position, degrees earned, any publications authored or awards earned, how long you have been teaching, research interests and a concise statement of your philosophy of teaching and how it relates to this workshop. See The Collaboration's website for examples at [www.collab.org](http://www.collab.org).

### Topics for Proposals — Workshops

We are especially interested in workshops related to the following topics:

- Global Learning
- General Education
- E-Learning
- Designing for the Adult Learner
- Student Retention and Persistence
- Student Engagement
- Diversity and Multiculturalism
- The Successful Scholar's Strategies for:
  - Scholarship of Research and Discovery
  - Publication
  - Grants
  - Service
  - Leadership
  - Scholarship of Teaching and Learning
  - Finding healthy balance within the professional role
  - Addressing specific issues of junior faculty, mid-career faculty, or senior faculty
  - Finding and keeping diverse faculty
  - Faculty learning communities
- Faculty's Role in Campus Security
- Flourishing in Tight Economic Times

### Topics for Proposals — Keynotes

Keynotes are typically offered for large, multidisciplinary groups of faculty or for combined groups of faculty, staff, and administrators. Topic of special interest are:

- Current Trends in Higher Education
- Motivating and Inspiring Educators
- Higher Ed's Response to Preparing Students for the Changing Workforce/Higher Ed's Role in Economic Development
- Institution-Wide Efforts to Support Student Success
- Meeting the Needs of Particular Groups of Students (Immigrants, Veterans, etc.)
- Collaborative Efforts Between Liberal Education and Professional Programs

If you would like to discuss possible workshop or keynote ideas prior to submitting your proposal, contact us at [collab@collab.org](mailto:collab@collab.org) or 651-646-6166. We're happy to give feedback to help shape your proposal for success.

As you prepare your proposal, see the Traveling Workshops page on our website [www.collab.org](http://www.collab.org) for additional information and examples.